



Southern California Conference
of Seventh-day Adventists

2024 Church Clerk Calendar

**The efficiency of a functioning church depends a lot on the
Church Clerk - and that's you!**

"Reports to Be Furnished Promptly —The clerk must promptly furnish reports requested by the conference. Some are quarterly, others annual. It is essential that reports be sent to the conference clerk within the time specified because they are important for the accuracy of reports prepared by other organizations of the world Church. The clerk collects information for these reports from the other officers and department leaders."

Excerpt from Seventh-day Adventist Church Manual, 2015, p. 82.

Important Dates to Remember

1st Quarter

Record Attendance:

- Saturday, January 13, 2024
- Saturday, February 10, 2024
- Saturday, March 9, 2024

Quarter End: 3/30/2024
Quarter Close*: 4/4/2024

2nd Quarter

Record Attendance:

- Saturday, April 13, 2024
- Saturday, May 12, 2024
- Saturday, June 8, 2024

Quarter End: 6/29/2024
Quarter Close*: 7/4/2024

3rd Quarter

Record Attendance:

- Saturday, July 13, 2024
- Saturday, August 10, 2024
- Saturday, September 14, 2024

Quarter End: 9/28/2024
Quarter Close*: 10/3/2024

4th Quarter

Record Attendance:

- Saturday, October 12, 2024
- Saturday, November 9, 2024
- Saturday, December 14, 2024

Quarter End: 12/28/2024
Quarter Close*: 1/2/2024

*Date quarter will be closed in eAdventist; reports received or entered after this date will be included in the following quarter's statistics